

PPG Annual General Meeting Tuesday 26th June 2012

Present:

Carrie Vincent
Dr Nick Arney
Dr Chris Newman
Carole Rumbell
Janet Bache Chairman
Joan Collins Treasurer
Ann Pruce
Daphne Slawson
Sheila Blyth
Eric Blyth
Jacqueline Burton
Ray Burton
Patricia Hodgson

Apologies: Roz Mortimer, Margaret Hitch, John Rees

JB opened the meeting with a welcome and reminder to keep to time. CV stated that some 270 emails had been sent out to members of the virtual group inviting them to attend the AGM.

CV gave an update on the clinical commission group (CCG). Nationwide all practices are working towards this. CCG invites ideas for the commissioning plan for next year from the PPG that would be relevant to the local community. Information was available to view and details of the CCG website – www.westhampshireccg.nhs.uk. CV reported that the practice is part of the Totton & Waterside locality with 6 practices within it and that the surgery will work with these practices to look at variations between the practices and share best practice ideas. In this current year the CCG is looking at COPD (chronic obstructive pulmonary disease) alongside NICE guidelines with a view to better management of long term conditions. Vulnerable groups of patients to be looked at with a view to implementing anticipatory care plans to avoid unnecessary hospitalization. Ways of improving communications with regular meetings with district nurses to ensure GPs are constantly up to date with patient care. CCG is also to look at practices prescribing budgets. Data is being received for auditing from secondary care including referrals to identify changes to care pathways which will involve data being reviewed internally at meetings with the GPs and then reviewed externally on an anonymised basis.

GPs would then report on which services need to be commissioned. Data being audited includes emergency admissions, frequent ambulance callers, emergency admissions from nursing homes and A&E attendances during the surgery core hours of opening, and frequent A&E attendees. All with a view to seeing how they can be better managed.

CV reminded the group of the 3 monthly meeting held at the Totton & Waterside locality – the PPG representative is welcome to attend. CV invited the group to have ideas for the CCG.

JB asked who actioned the work within the practice – NA with the other GPs, CV and CR. AP commented on the large workload this must have for the practice. Mrs Burton asked who had decided that the CCG would be such a large group. NA updated the group on the origins of the CCG and said that smaller groups would have limited influence on commissioning services and with limited resources to do the work. NA showed the group the boundary for the CCG on a map. Other CCGs in the country are now amalgamating. NA stated that for example many of the surgery's patients access and use Bournemouth Hospital and that Southampton hospital is more used by our locality than Southampton City PCT. NA further said that this is a massive reform and all the details are still not yet defined but should improve services locally and GPs are better placed to do this. NA stated there is often poor communication within departments in hospitals and the CCG will look to improve ways of communication for better patient care.

The group thanked CV and NA for the update.

JB – minutes of last AGM agreed. Proposed by EB and seconded by JC.

JB gave a report of the success and achievements of the group over the last year including – regular meetings, the development of the groups role, the PPG bank account including signatories, the rota of PPG members to staff shifts at the surgery however, this is gradually being reduced due to lack of volunteers. JB thanked JC DS JB RB SA for the work they have done. The message book was identified as working very well. The groups' mini surveys were identified as an ice-breaker in terms of engaging in conversation with patients. It was felt that the session overall were very useful and to do more sessions would be good perhaps on different days of the week. Group commented that attendance during a warfarin clinic gave a perspective on the surgery's workload. Repeat prescription box and self check in were discussed. Carers information folder has been update and overhauled. Assisting at the flu clinics and attendance at the Totton & Waterside locality meetings. A database of committee members address etc had been drawn up. The Christmas lunch had been a success. JB thanked RM and JC for their support and also CV for her support and all the surgery staff. The group commented on how helpful they all found the receptionists.

JC – gave a financial report. Bank account balance had increased by £15 due to a cheque not having been cashed. Balance now £955.22

Election of officers – JB regrettably has to stand down as chairman due to increased work commitments. RM standing down. Group thanked JB for her work as chairman. Ivan to remain as vice chairman. DS was duly elected chairman and was proposed by JC and seconded by EB. JB and DS will have a hand over meeting. JC happy to continue as treasurer – proposed by JB and seconded by PH. JB still happy to do minutes.

Any other business – Prescription box fills up quickly – CV new waiting room plans currently being discussed. Group again commented on the service given by the receptionists. PH asked should the group continue if over 200 people were invited and only small number attended. Need for younger group members discussed. CV asked that the group hold on a decision as to whether to continue as some ideas have come to light that have not been considered before including inviting a community nurse to attend and the CCG would be looking for the PPG to become more involved with them in the near future. CV also reported that the surgery could ask a PPG member to attend a clinical meeting at the surgery. AP said the group should carry on. Meetings every 3 months. CV said that the PPG had obtained important feedback from patients.

Group discussed special clinics the surgery runs – Minor Ops and joint injections.

Next meetings:

AGM Tuesday 25th June 2013 7pm

PPG Tuesday 18 September 2012 – 6.30pm at the surgery